



**ST. JOSEPH'S**  
CATHOLIC PRIMARY AND NURSERY SCHOOL  
LEARNING TO LOVE, LOVING TO LEARN

## **ST JOSEPH'S CATHOLIC PRIMARY SCHOOL CHARGING AND REMISSIONS POLICY**

### **Mission Statement**

St Joseph's vision is that together we are the architects of the future, building lives on the firm foundations of the gospel.

Inspired by Christian values we aim to provide love and security within a curriculum designed to meet the complex needs of all individuals, in order to prepare them to take their place in the ever changing world of today and tomorrow.

The Governing Body of St Joseph's School recognises the valuable contribution that the wide range of additional activities including trips, clubs and residential experiences can make towards pupils' education.

They see planned trips and visits as opportunities to enrich and extend the school's curriculum and they aim to promote and provide such activities within the school day and after school.

### **Voluntary contributions**

When organising school trips and visits which enrich the curriculum and educational experience of the children the school invites parents to contribute towards the cost of the trip.

This may include children whose parents have not paid a contribution. We do not treat these children differently from any others. No child will be excluded on the grounds of non-payment. However the school's ability to provide such extra enrichment activities may depend on the adequacy of the contributions received. The school provides for any shortfall in the cost of a trip or visit.

The following is a list of additional activities organised by the school which may require voluntary contributions from parents. This list is not exhaustive:-

- Residential visits
- Visits to museums/workshop activities
- Outdoor adventure activities
- Vehicle Running Costs
- Music

## **Extended school clubs**

The school offers a range of After school clubs for which a small charge is usually made, if provided by an outside agency. Clubs run by school staff may make a small charge for resources.

## **Lost or damaged school property**

The school may ask parents to pay for the cost of replacement or making good.

## **Maintenance**

As a voluntary-aided school, a proportion of the costs of certain repairs is payable by the Governing Body. We ask parents to make a voluntary contribution to assist with these on-going building and maintenance costs.

The school recommends a voluntary contribution of £20 per child per term or £60 per child per year, this voluntary contribution can be Gift Aided. The suggested amount for families with more than one child is £32 per term or £96 for the year.

Gift Aid is a scheme whereby, if you are a taxpayer, the school can receive 25p back for every £1.00 contribution. A gift aid declaration form is available for parents to complete along with their contribution.

## **Remission**

There may be cases of family hardship which may make it difficult for pupils to take part in particular activities for which a charge is made. When arranging a chargeable activity the Governing Body may invite parents to apply in confidence for the remission of charges.

Support for cases of hardship will come through School Funds or if applicable from the Pupil Premium Funding.

Pupils who would qualify for support are those who are eligible for Pupil Premium Funding.

At the discretion of the Headteacher other cases of hardship where parents are not in receipt of the above support may be considered to remit charges wholly or in part.

## **POLICY REVIEW TERM: ANNUAL**

**Policy Reviewed:** November 2022

**Next Review:** November 2023



**ST. JOSEPH'S**  
CATHOLIC PRIMARY AND NURSERY SCHOOL  
LEARNING TO LOVE, LOVING TO LEARN

## **ST JOSEPH'S CATHOLIC PRIMARY SCHOOL SCHOOL JOURNEY GRANT AND CHARGING POLICY**

It is the policy of the Governing Body to make an appropriate charge to parents for all board and lodging requirements on residential trips.

At St Joseph's a residential school journey takes place during the spring or summer term for pupils in Year 6. All children are encouraged to attend. It is an outdoor adventure holiday which enriches and extends the curriculum and educational experiences of the children.

There are strict deadlines for parents and carers to commit to a place on the journey. Although arrangements may be altered to accommodate newly arrived pupils who arrive after the deadline and children whose circumstances change during the course of the year.

Parents are encouraged to make regular monthly payments to spread the cost of the school journey. Letters are sent very early in the school year. Parents make payments in small regular monthly instalments via Parent Pay.

### **Conditions under which assistance would be considered**

Disadvantaged and children entitled to free school meals are given priority consideration.

Parents who are unable to pay the full cost are asked to speak to the Headteacher in confidence.

The Headteacher will arrange a meeting with the parents or carers and discuss the amount the parents are able to afford. The school may be able to subsidise part of the cost of the journey by accessing additional sources of funding.

No child is excluded from attending a trip, visit or school journey due to inability to pay.

**POLICY REVIEW TERM: ANNUAL**

**Policy Reviewed:** November 2022

**Next Review:** November 2023